

EL DORADO COUNTY 4-H EDUCATIONAL SPONSORSHIP INSTRUCTIONS

County Council Educational Sponsorship applications need to be turned into the 4-H office at least fifteen business days before the event registrations are due. This is to give the committee time to evaluate the applications and notify the applicants if they will be receiving funds before the event deadline. The committee will notify members within ten days whether they will be receiving funds and how much. The committee will then use the remaining days to procure a check for their share of the registration fee. The county council treasurer needs to be involved in this process so that a check can be issued.

The member is responsible for completing all applications on time*, for finding chaperones if needed, and for making travel arrangements to and from the events. Chaperones also need to fill out event registrations and pay an event fee. Chaperones must be 4-H volunteers, abide by 4-H rules, and must also be currently fingerprinted per 4-H standards. Council is willing to sponsor chaperones when funds are available. Sponsorship applications for chaperones also need to be turned in 15 business days before the event deadline and should state who they are chaperoning.

For example: Let's say you want to attend the "To Cool Conference." You look on the web site and find that the registration deadline is December 15th, the event is in Santa Cruz, and a chaperone is needed for every four boys or girls attending. You ask around and find two other boys who are hoping to go. The three of you ask some adults and come up with someone willing to chaperone. If you are hoping for sponsorships from council you will need to turn in four (three boys and a chaperone) sponsorship request forms to the office by December 4th – 15 business days before the registration deadline. The sponsorship committee will notify you if you are to receive funds from council. If you are receiving council funds, there will be a check ready for you when you turn in your registration forms by the council deadline so the paperwork can be sent to the event director by December 15th. If you do not receive council funding, you will have a few days to come up with the funds on you own or you could choose not to attend. If your chaperone does not receive council funding, you will need to find other funding for them or have them pay their own way. You also need to arrange for transportation to and from Santa Cruz.

*Note other council deadlines may be earlier in order to process paperwork. Sponsorship requests are due 15 days before the council deadline if it is earlier than that of the event paperwork deadline.

Be sure to double check registration dates on the state website. Also check the state website for funding opportunities. They offer financial assistance for several events, such as California Focus. Turn in sponsorship applications at the front desk and they will be placed in a file for the sponsorship committee to review. Remember to check the Hotline, county, and state 4-H webpages for upcoming events and deadlines.

County website: ceeldorado.ucdavis.edu
State website: www.ca4h.org

Educational Sponsorships help keep the 4-H Youth Development Program exciting for both youth and adult members. The experiences gained from attending one of the many events will strengthen the 4-H YDP on all levels, including Project Development, Leadership, and Citizenship.

EL DORADO COUNTY 4-H EDUCATIONAL SPONSORSHIP APPLICATION

(Mail or submit your application to the 4-H office: UCCE, 311 Fair Lane, Placerville, CA 95667 15 business days prior to the event registration due date)

Name: _____

4-H Club Name: _____

Phone: _____ Email: _____

Mailing Address: _____

City: _____

Age: _____ Grade: _____ # of years in 4-H: _____

Describe your involvement in 4-H (*Projects, Officer positions, Jr/Teen Leader, Project Leadership – please use the back of this form if you wish*):

Do you plan to present your request in person at a County Council meeting? Yes /Date: _____ No
If Yes, please indicate the date of the County Council meeting above. This meeting must be at least 15 days prior to the event registration due date.

Please describe the event you are interested in:

Event Name: _____ Event Date(s): _____

Event Location: _____

Cost of Event: _____

Cost of Sponsorship: _____ Event Registration Due Date: _____

Have you received an Educational Sponsorship from El Dorado County in the past? Yes No
If Yes, please indicate the name of the sponsorship (for what event) and the date: _____

Please describe why you are interested in attending this event. Tell how this event will benefit you (i.e. what you hope to experience, how this fits with your goals in 4-H). Please use the back of this form to fully explain.

Please Note: County Council requests that all recipients of an Educational Sponsorship describe their experience at the next County Council meeting following the event the scholarship is approved for.

If the recipient of an approved Educational Sponsorship is unable to attend the event a detailed reason must be submitted in writing to the Executive Committee. Recipients of an Educational Sponsorship who do not attend the event may be required to do community service, and may not be eligible for an Educational Sponsorship for one year. Sponsorship money is paid directly to the event approved for. The Executive Committee may request to interview the applicant in order to determine approval. Only one sponsorship per person per year. An annual list of Educational Sponsorships can be found on the county website and in the Hotline.

THIS SPACE FOR COUNTY COUNCIL and 4-H OFFICE USE ONLY

Approved Amount Approved \$ _____ Declined Date: _____

Reason Declined: _____